Bursary Application Form

**This form must be completed in full by all applicants and returned by 12 noon Thursday 31 October 2024. Please complete clearly in type or dark ink and use additional sheets if necessary.**

**If you require the forms in large print or would like a paper copy posting to you please contact** **ally.oberrotman@nnfestival.org.uk.**

**If you would rather submit section 2, 3 and 4 of the application form by video, please use a common format such as MOV, MP4 or AVI and submit this alongside your application form.**

**Bursary applied for:**

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| Artist Bursary |

**Section 1 - Personal Details**

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| --- | --- |
| **First name** |  |
| **Surname** |  |
| **Address** |  |
| **Postcode** |  |
| **Telephone** **(work & home)** | Work:Home: |
| **Mobile number** |  |
| **Email address** |  |

**If you are submitting either of the next two sections by video please tick these boxes**

|  |  |
| --- | --- |
| **Section 2 by video** |  |
| **Section 3 by video** |  |
| **Section 4 by video** |  |

**Section 2 – About You**

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| What is your artistic practice? (250 words max):  |
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| Please upload or provide web links to your portfolio and/or previous work. |
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| Tell us about your experience of working with children and young people. Please provide relevant examples. (250 words max): |
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**Section 3 – Your Proposal**

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| Please give us a brief outline of your proposal and how it might meet the objectives in the brief. (450 words max or if you are submitting this section by video please keep answers to 4 minutes maximum). |
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**Section 4 – Budget and Outcomes**

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| Tell us about the scale of your project. Please include: (300 words max)* Your proposed budget
* The outcomes of your project
* The legacy of your project, if such applies
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**Section 5 – Data Protection Act 2018**

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| Information from this form will be processed for the purposes registered by the Employer under the Data Protection Act 1998 and the General Data Protection Regulation ((EU) 2016/679) (“GDPR”). I have read and understood the statement of how the Trust collects, uses, stores and protects the data supplied by job applicants.  |
| Signed |  |
| Dated |  |

**Section 6 – Declaration (please read this carefully before signing this application).**

|  |
| --- |
| I declare that the information given in this application is to the best of my knowledge complete and correct. I understand that giving false information or omitting to give information could disqualify my application, or, if appointed, could lead to my dismissal. |
| Signed |  |
| Please print your name |  |
| Date |  |

**Completed application forms should be emailed to ally.oberrotman@nnfestival.org.uk together with a completed Equal Opportunities Recruitment Monitoring Form.**

Applications can also be posted to: Ally Oberrotman, Norfolk & Norwich Festival, Norwich Guildhall, Gaol Hill, Norwich, NR2 1JS, marked PRIVATE AND CONFIDENTIAL.

The deadline for receipt of applications is 12 noon Thursday 31 October 2024. No applications can be considered after the closing date.